

# STATEMENT OF WORK for Elementary & High School Security Surveillance Camera System

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Issued to  
School District of Manawa  
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## INTRODUCTION

PC & Cell Solutions is offering an LTS branded Security Camera Surveillance system for the security needs of the Manawa School District. PC & Cell Solutions is selling and servicing the security camera system with collaboration of Bauer Electric of Waupaca. PC & Cell Solutions will be providing the services for upkeep and ongoing maintenance as needed by the school district, whilst Bauer Electric is providing the services of cable running and mounting the cameras.

## CHANGE CONTROL PROCEDURE

Any changes to the scope of work or services outlined in this document will only be upon mutual written agreement with an amended statement of work that details any additional services or components that may be requested by Manawa School District that is outside of the scope of work detailed in this contract.

## SCOPE OF WORK

PC & Cell Solutions will be selling and performing the initial setup of the LTS branded Security Surveillance system. The work includes programming the cameras, assigning IP addresses, logging which IP's are assigned to which camera, setting up initial parameters of the camera, and pairing the camera to the DVR (digital video recorders).

Prior to delivery of the two DVR's for the Elementary and High School the hard drives ordered will be installed in the DVR's and configured for Raid-5 which will protect the recorded video from a single drive failure. The IP addresses for the DVR to be provided by the school in whichever VLAN and IP range the school utilizes for their security system VLAN.

Not included in this scope of work is physical installation of the cameras, running (or supplying) the Ethernet cabling, or the aiming of the cameras. These services will be provided by Bauer Electric with collaboration from PC & Cell Solutions in the software and programming side of the installation. Keith Gowdy will be onsite as needed as the project progresses to setup the cameras as they become mounted. In this way the cameras can be programmed as they are installed and then Bauer Electric can aim them as soon as they are connected to the network.

Additionally, it is assumed that the network infrastructure is already in place for providing PoE for the cameras. PoE switches are not included in this quote, programming the PoE switches for the school's network is also not included in this scope of work.

If additional services outside the scope of this contract are needed, they can be provided at the hourly rate indicated in this document which is \$81/hr (10% off the standard onsite services rate.) Travel charge to provide services outside the quoted services and labor in this contract is \$50, unless already onsite as part of the services outlined in this scope of work.

## DELIVERABLES

- \$1,579<sup>00</sup>-- LTS brand 64 channel DVR  
*Destined for Manawa High School*
- \$1,249<sup>00</sup>-- LTS brand 32 channel DVR  
*Destined for Manawa Elementary School*  
(Both systems support up to 12MP cameras)
- \$6,822<sup>00</sup>-- 18 - 8MP Zoom Outdoor Bullet Cams
- \$1,076<sup>00</sup>-- 4 - 8MP 2.8mm Fixed angle Outdoor Bullet Cam
- \$3,824<sup>00</sup>-- 16 - 6MP Dome Indoor Camera (*built-in mic*)
- \$10,384<sup>00</sup>-- 16 - 12.3MP 360 degree viewing angle  
*Fish-eye camera (4000x3072 resolution) (built-in mic)*
- \$3,600<sup>00</sup>-- 12 - 8TB Western Digital Purple series  
(*Configured in Raid-5 arrays on each DVR*)
- \$300<sup>00</sup>-- 2x pairs of HDMI to Ethernet Extenders for live streaming to office live monitors.  
*Extender uses Cat6 ethernet to extend HDMI output up to 450 feet.*



**THREE YEAR WARRANTY** through LTS Security on DVR and Cams  
(Western Digital has a 3 year warranty on Hard Drives)

**Total quote for components: \$ 28,834**

## SERVICE LABOR

The service labor to fulfill the scope of work as outlined is as follows:  
33 hours of onsite service labor (invoiced at \$81/hour) with an included estimate of 5 travel charges at \$50 each onsite travel.

This quote is FIXED-RATE, so that for the fulfillment of work as outlined in this Statement of Work will NOT exceed the total quote for labor.

**Total quote for labor: \$ 2,923**

***Total quote for components and labor: \$31,757***

## PERIOD OF PERFORMANCE

This project is anticipated to take up to several months; however the timeline is to be determined by Bauer Electric and the Manawa School District. PC & Cell Solutions will honor the terms of this contract regardless of any unforeseen delays in the installation and will work with the Manawa School District to keep pace with the timeline already laid out.

## VENDOR RESPONSIBILITIES

PC & Cell Solutions will be responsible for all initial programming and software setup of the security system and these services are part of this statement of work. Additionally, the NVMS7000 client will be installed on the computers designated for the remote viewing and live streaming of the cameras. Additionally, android and IOS apps are available for live viewing and remote management of the DVR, instructions will be provided on how to install the phone app and how to set up the app to connect to the two DVR's.

PC & Cell Solutions is providing a ONE-YEAR onsite warranty for problems or defects that arise for both the DVR's, installed hard drives in the DVR's, and the cameras. No charge for swapping out a defective camera within the first year.

After one year, the DVR, installed Western Digital Hard Drives, and cameras will still be under a "parts" warranty. Services to repair/re-program cameras after the ONE-YEAR onsite warranty will be invoiced at the \$81/hr rate, with a \$50 travel charge.

The 3 year parts warranty is provided by LTS and by Western Digital. PC & Cell Solutions is an authorized reseller/installer of LTS security systems and as such the warranty is officially through these respective companies. PC & Cell Solutions will facilitate the warranty services with LTS and Western Digital as previously detailed.

The 3 year parts warranty starts on the date of the invoice for the DVR's, hard drives, and cameras. The ONE-YEAR onsite warranty is provided by PC & Cell Solutions as detailed earlier.

## CLIENT RESPONSIBILITIES

The Manawa School District will be responsible for the providing of the Ethernet cabling, PoE switches needed to power the cameras, and any additional work not previously outlined in this statement of work.

The Manawa School District has a separate Statement of Work that details the services that are being performed by Bauer Electric, which includes mounting the cameras, and running the Ethernet wire. Client is responsible for the networking infrastructure, such as the PoE switches, cabling etc.

## COMPLETION CRITERIA

This statement of work contract will be considered complete once all the cameras and DVR and up and running and programmed. Afterwards the ONE-YEAR onsite warranty will start from the date that each component is installed. For instance, the DVR and hard drives ONE-YEAR onsite warranty will commence the date it is first installed and programmed, thus placing it into active service. Since the cameras will not be all installed at once, the ONE-YEAR onsite warranty will begin for each camera when that camera is programmed and placed into active service.

## CONTRACT TYPE AND INVOICE PROCEDURES

This contract is a FIRM-FIXED price, the components and service labor are as quoted and within the scope of this document will not be higher, unless mutually agreed upon between Manawa School District and PC & Cell Solutions to increase the scope of work outlined or for services requested by Manawa School District that are outside this scope of work.

The components will be invoiced on the day of delivery to the Manawa School District, delivery provided for free by PC & Cell Solutions. Prior to delivery, the DVR's will be updated, programmed and tested, additionally the hard drives will be installed in the DVR's prior to delivery.

The invoice for labor can either be up-front as part of the component's invoice, or invoiced monthly as the project progresses. As previously mentioned, total service labor invoiced will NOT exceed the fixed rate of \$2,923 for the scope of work outlined in this contract. Unless, a previous change of scope is mutually negotiated in writing that alters the scope of work.

## ACCEPTANCE

Date: \_\_\_\_\_

By initialing each page and signing below, I \_\_\_\_\_, in my capacity as \_\_\_\_\_, of \_\_\_\_\_ agree to and accept the terms set forth in this Statement of Work.

By: \_\_\_\_\_

Signature

\_\_\_\_\_  
Printed Name and Title

By: \_\_\_\_\_

Customer Signature

\_\_\_\_\_  
Printed Name and Title